

OXFORD INSTITUTE OF METHODIST THEOLOGICAL STUDIES PAPERS

COLLECTION LEVEL DESCRIPTION

Level	Collection
Repository	Oxford Brookes University – Oxford Centre for Methodism and Church History
Doc Ref	OI
Tree Ref	
Extent	7 boxes, 4 box files, loose papers and group photographs – 4 linear metres
Title	The papers of the Oxford Institute of Methodist Theological Studies
Date	1958 -
Description	<p>The Oxford Institute of Methodist Theological Studies is an affiliate of the World Methodist Council. It first met in Oxford in 1958, a small gathering in Lincoln College. It now brings together men and women, ordained and lay, from around the world and from many branch churches in the Wesleyan family. Each meeting provides opportunities for specialists in various theological, biblical, historical and ethical disciplines to work together on the selected theme, as well as plenary sessions and opportunities for inter-disciplinary discussion.</p> <p>Its mission is to foster and support disciplined theological study among professional scholars and scholarly ministers and laypersons within the Methodist and Wesleyan traditions around the globe, with a goal of undergirding and enriching the ministry of these traditions in their global settings. It is usually held once every five years at Oxford University.</p>
Access Conditions	The collection may be viewed in the Gibbs reading room (Harcourt Hill campus GG/01).
URL	
Access Status	Open
Creator Name	World Methodist Council
Admin History	Papers accumulated by British secretaries to the Oxford Institute, Rev. Dr. Brian Beck and Rev. Dr. Tim Macquiban.
Custodial History	Papers catalogued by Brian Beck and Peter Forsaith, January 2007, updated February 2017.
Arch Note	
Document	
Subject	Methodism, church history, theology.
Person Code	

ARCHIVES OF
THE OXFORD INSTITUTE FOR METHODIST THEOLOGICAL STUDIES

The papers are divided into the following sections:

- Admin. Administrative papers
- Fin. Financial papers
- Photo. Photographs (filed together)
- Plen. Papers from Plenary sessions
- Tape. Tapes, CDs etc.
- WG. Papers of Working Groups

Correspondence and papers between Institutes are classified under the following Institute.

Historical/general

[Hist.]

- 1-12 Files assembled for the writing of the history
- 13 File - Rex Kissack file: 1958 list; 1977 papers and sundry correspondence to 1999
- 14 File – Membership lists 1969 onwards
- 15 File – Printout of Institute membership 1958-2002
- 16 File – Outline details of all Institutes
- 17 File – Sundry correspondence and notes (includes obituaries for A R George, R Kissack and F W Dillistone)

1958 – First Institute (Lincoln College, 19-29 July)

1958/Photo

- 1 Group photograph (mounted, '1958'), with accompanying list.*

1962 – Second Institute (Lincoln College, 17-27 July)

1962/Photo

- 1 Group photograph (mounted, '1962')*

1965 – Third Institute (Lincoln College, 20-30 July)

1969 – Fourth Institute (Lincoln College, 21-31 July)

1969/ Admin

- 1 File – Lists, programme summary and Bible studies, general papers

1969/Photo

- 1 Group photograph (with accompanying key)*

1973 – Fifth Institute (Lincoln College, 23 July – 2 August)

1973/Admin

- 1 File – Secretary's notes

1973/Photo

- 1 Group photograph (with accompanying key)*

1973/Tape

- 1 Hycel Taylor – 'The Black Experience'

1977 – Sixth Institute (Lincoln College, 18-28 July)

1977/Admin

- 1 File – sundry papers.
2 File – preliminary correspondence.
3 File – Secretary's notes

1977/Photo

- 1 Group photograph (in Gillman and Soame cover, with accompanying list)*

1977/Plen

- 1 Plenary papers and evaluation reports

1982 – Seventh Institute (Keble College, 26 July – 6 August)

1982/Admin

- 1 File – minutes and correspondence, British Committee 1957-1981.
2 File – correspondence with Keble College, other financial correspondence and general administrative papers.
3 File – correspondence: Beck with Runyon and Meeks.
4 File – sundry Secretary's papers.
5 File – responses to questionnaire.
6 File – notes on Institutes 1958-1982
7/A,B File – Secretary's correspondence
8 File – correspondence, lists, copies of papers given, reports 1969, 1973, 1977
9 File – preparatory correspondence
10 File – membership lists 1962-1982

1982/Fin

- 1 File – finance papers, bills and receipts to end 1982.
2 File – Bank statements, receipt books, cheque books etc. 1963-1982

1982/Photo

- 1 envelope ['Garrett-Evangelical Theological Seminary'] with 10 colour snapshots*

1982/Plen

- 1 Envelope – Plenary papers
- 2 Box File – Plenary and Working Groups papers

1982/WG

- 1 Working Group papers on Faith Development

1987 – Eighth Institute (Somerville & St Hugh's Colleges, 27 July – 6 August)

1987/Admin

- 1A,B File – correspondence, Wiltsher and others
- 2 File – correspondence
- 3 File – correspondence
- 4 File – general correspondence
- 5 Envelope – calling notice and other general information
- 6 File – correspondence, lists and general papers
- 7 File – sundry offprints
- 8 File – Calling notice drafts
- 9 File – Reports and evaluation
- 10 File – correspondence and lists
- 11 File – lists and copy circulars
- 12 File – correspondence and various papers

1987/Fin

- 1 Envelope – finance papers, receipt books

1987/Photo

- 1 Group photo (proof copy)*

1987/Plen

- 1 File – set of Plenary and other papers
- 2 File – Plenary and Working Groups papers and notes
- 3 File – copies of Plenary papers

1987/WG

- 1 File – working group material
- 2 File – various working group papers

1992 – Ninth Institute (Somerville College, 28 July – 7 August)

1992/Admin

- 1 File – correspondence,
- 2 File – Committee papers
- 3 File – ‘Enquiries and Applications’
- 4 File – nominations, responses
- 5 File – application documentation
- 6 File – Associate Membership list
- 7 File – enquiries

- 8 File – arrivals information (maps)
- 9 File – address lists
- 10 File – correspondence re. lecturers
- 11 File – corresponding members
- 12 File – correspondence (Milwood)
- 13 File – committee papers to 1989

1992/Fin

- 1 A-H; 8 Files of sundry financial papers
- 2 Plastic envelope with 2 receipt books, 2 chequebooks, 2 paying-in books
- 3 Account book covering 1969-1990
- 4 Endowment papers
- 5 File – bank statements and investment statements to 1991

1992/Tape

- 1 Rowan Williams – ‘Closing Address’

1992/WG

- 1 Working Groups papers
- 2 Working Groups papers
- 3 File – list of members (incomplete)

1997 Tenth Institute (Somerville College, 12 – 22 August)

1997/Admin

- 1 Ringbook with booking forms
- 2 File – British Committee papers and Minute Book 1967-1997
- 3 File – Correspondence and other papers
- 4 File – American Secretary’s enrolment forms
- 5 File – sundry correspondence and papers
- 6 File – correspondence and drafts
- 7 File – correspondence
- 8 File – banquet arrangements
- 9 File – application forms.
- 10 File – evaluation sheets and bulletin.
- 11 File – correspondence: Meeks, Macquiban, Beck.
- 12 File – correspondence: lecturers.
- 13 File – office admin.
- 14 File – Options transport (outings).
- 15 File – applications withdrawn/incomplete.
- 16 File – ‘Oxford notes’.
- 17 File – Somerville College.
- 18 File – third world members; lists and correspondence, pre-Institute.
- 19 File – Oxford Institute/Westminster College Agreement
- 20 File – meals
- 21 File – room list and banquet arrangements
- 22 File – worship arrangements
- 23 File – working groups lists
- 24 File – registrations

- 25 Telephone message book and loose notebook
26 Lever arch file - bookings

1997/Finance

- 1 File – Endowment appeal papers
2 File – Gibbs Trust and other correspondence
3 File – Receipts
4 Box file – membership fee receipts
5 Box file – Paying in books, financial papers (plus 3 items to 1999)

1997/Photo

- 1A Group photo (in envelope)*
1B Group photo (mounted)*

1997/WG

- 1 Box containing Group papers (with list) and 8 notebooks
[box also contains *OI/1997/Admin/18-25*]

2002 Eleventh Institute (Christ Church, 13-22 August)

2002/Admin

- 1 File – correspondence with Christ Church re. accommodation
2 File – correspondence, reports and receipts.
3 File – evaluation feedback
4 File - Administrator's file, various papers.

2002/Fin

- 1 Financial statements 1990-1998
2 Envelope – paying-in book and correspondence

2002/Plen

- 1 File – Lecture transcripts and ms. notes

2002/WG

- 1 A-E Notes from Working Groups
2 Notes from Working Groups 1-9 (9 volumes)

2007 Twelfth Institute (Christ Church, 12-21 August)

2007/Tape

- 1 CD – St Mark United Methodist Church, March 16 2004
(Service of Praise and Celebration for the Life of Dow Kirkpatrick)

*photographs are filed together

Compiled B. Beck, P. Forsaith, January 2007

2007 Twelfth Institute (Christ Church, 12-21 August)

2007/Tape

- 1 CD – St Mark United Methodist Church, March 16 2004
(Service of Praise and Celebration for the Life of Dow Kirkpatrick)
- 2 Conference Office file
(Assorted papers including menus, morning & evening prayer sheets)
- 3 Working group log books [x 7]

2013 Thirteenth Institute (Christ Church, 12-21 August)

2013/Meeks

- 1 File – M. Douglas Meeks (Personal file – programmes & information)

Other archives online at <https://oxford-institute.org/>

Updated P. Forsaith, February 2017.